

HUNTSVILLE HISTORIC PRESERVATION COMMISSION

P. O. BOX 308
HUNTSVILLE, ALABAMA 35804-0308

DATE OF SUBMISSION: _____ APPLICATION FEE \$15.00 _____ PAID

_____ Request is to demolish erect alter repair property.
(Date of Meeting) paint

Location:

Owner's Name:

Owner's Mailing Address:

Owner's Telephone Number:

Brief description of work to be performed:

Appellant

Owner Architect Contractor

If other than owner a letter of authorization is required.

Street Address

City, State, Zip Code

Telephone Number

Disposition by Huntsville Historic Preservation Commission:

Approved Disapproved Approved as modified:

(Date)

Applications must be submitted to the City of Huntsville Inspection Department, 320 Fountain Circle, **the last Monday of the month prior** to the meeting. The meetings are held in the Public Services Building at 320 Fountain Circle in the 1st floor Conference Room at **4:30 p.m. the second Monday of each month.** All required data must be submitted with this application, incomplete applications may be denied. **SOMEONE MUST BE PRESENT AT THIS MEETING OR THE REQUEST WILL BE DENIED.**

(Time)

(Date)

**CHECK LIST FOR SUBMITTALS TO THE
HUNTSVILLE HISTORIC PRESERVATION COMMISSION**

1. This submittal involves:

- Renovation, with minor changes – site plan required
- Alterations/repairs to existing construction – site plan maybe required
- Additions to existing construction – site plan required
- Complete demolition of existing construction – site plan required
- Partial demolition of existing construction – site plan required
- New building(s) or outbuilding(s) – site plan required
- Fence – site plan required
- Required zoning variance(s) due to: set backs, property use, other – site plan required
- Altered or new site features such as planting, drives, parking lots, walks, walls, etc. – site plan required
- New swimming pool – site plan required
- New dish antenna – site plan required
- Sign(s) and lighting for same – site plan required
- Paint (see below)
- Other
(describe)_____

2. Brand name, manufacturer's color designation and physical is required for:

- Siding paint (manufacturer's color chip) _____
- Trim paint (manufacturer's color chip) _____
- Shutter paint (manufacturer's color chip) _____
- Other painted items (manufacturer's color chip) _____
- Manufactured pre-finished material such as: shingles (wall or roof), brick _____
- other (describe) _____

3. **Drawings** included to provide a close assessment of the building and work sites (8 ½ x 11)

4. **Photographs** included to provide a close assessment of the existing and nearby conditions